

## Faculty Development Plan

Name

Cataloger of Music & Dance

Harold B. Lee Library

Summer 2016

### SELF-ASSESSMENT

#### Academic background

- Master of Library Science -- Music Librarianship Specialization
  - Indiana University
- Bachelor of Music -- Music Education
  - Utah State University
- Library experience
  - Indiana University (2012-2014)
    - Cook Music Library, Cataloger
    - Media Digitization and Preservation Initiative, Metadata Manager
    - Archives of Traditional Music, Cataloger
  - Utah State University Libraries (2008-2012)
    - Researcher, Exhibition Curator
    - Cataloging Assistant

#### Skills and Strengths

- Project Management
  - Managed employees in cataloging and research projects
- Music background
  - Gained broad music librarianship skills at Indiana University
  - Studied music education, jazz history, classical music history, and music theory
- Cataloging scores and sound recordings
- Computer programs and tools expertise
  - OCLC Connexion
  - SirsiDynix WorkFlows
  - Classification Web
  - Cataloger's Desktop
  - RDA Toolkit
  - Finale
  - Adobe Creative Suite
  - Microsoft Office Suite
- Cataloging competencies
  - RDA
  - AACR2
  - Library of Congress classification
  - Subject and genre analysis
  - PCC standards
  - NACO and SACO standards
- Languages
  - Bulgarian, Spanish, German, Italian, French
  - Although each of the above languages are at different levels of understanding, they have been sufficient to catalog in my job assignment

- Ability to take on new challenges and opportunities
- Enthusiasm for learning new professional skills

### Research interests

- Hymns - history and arrangements
- Film music
- Linked data for music

### Citizenship opportunities

- National
  - Music Library Association
    - Vocabularies Subcommittee
    - Working Group to derive genre/form and medium of performance terms from current cataloging practice
    - Attend annual meetings on the national and chapter level
  - American Library Association
    - Attend annual meetings (winter and summer)
- Local
  - Utah Library Association
    - Member
    - Attend annual meetings
  - BYU
    - Reference Coordinating Committee
    - Assigned Task Forces
      - Search & Screen Committee Composition
      - 4DX
    - BYU devotionals and forums
    - Library meetings

### Areas to develop

- Rare music cataloging
- Digital content cataloging
- Linked data understanding and implementation techniques
- Balance of professional assignment, scholarship, and citizenship

### Professional goals

- Professional Assignment
  - **Goal:** Learn skills to help our library move to a linked data environment
    - **Plan:** When time permits and once approved by my department chair, take a course on linked data through the Library Juice Academy
  - **Goal:** Learn rare music cataloging standards
    - **Plan:** Study the Descriptive Cataloging of Rare Materials (Music) and implement what I learn by cataloging scores from the Brussels collection
- Scholarship
  - **Goal:** Find a focus for scholarship and look for a research partner
    - **Plan:** Continue discussions with Brent Yorgason in the School of Music pertaining to working together on a research project to study the music of Max Steiner and his film scores
  - **Goal:** Learn my balance between my professional assignment, scholarship, and citizenship requirements

- **Plan:** Set aside time each day to work on my scholarly activities, specifically reading and writing
- Citizenship
  - **Goal:** Improve involvement in the Music Library Association and the American Library Association
    - **Plan:** Use my expertise and time to be of service to current committee projects
    - **Plan:** Continue to attend local and national conferences and look for opportunities to present research
    - **Plan:** Get to know more members of my profession

## **PROFESSIONAL PROJECT PROPOSAL**

Cataloging the digital scans of the Brussels archival music score stands out in a way to both be helpful to the library and its patrons as well as to my own professional development. The collection is made up of handwritten scores from the 1700s and contains the earliest records of many important musical works.

Since the materials that I will be working with on this project are digital scans of archival materials I will need to learn more in depth about cataloging both manuscript music materials as well as digital materials. When finished, the bibliographic records will be helpful to students, researchers, and professors around the world whose research interests align in music from this time period and area.

Goals and plans for this project include the following:

- Learn cataloging standards for rare music materials by studying the unpublished manual, *Descriptive Cataloging of Rare Materials (Music)*.
- Collaborate with other librarians to ensure bibliographic records contain all correct information and metadata fields.
- Learn correct methods of cataloging digital materials.
- Create a workflow or template for cataloging these materials.
- Catalog a minimum of 20 scores per month from this project while not taking away from other current projects and assignments.

## SCHOLARSHIP STRATEGIES PROJECT PROPOSAL

The first scholarly project that I will start is to create a database of all LDS hymn arrangements located in two locations: 1) arrangements that are physically located in the Harold B. Lee Library and 2) arrangements that are freely published online by LDS arrangers. The end product will be an online searchable database that will point users to either the physical copy held by BYU or to the website where the musician makes their arrangements available. With dozens of different websites, and thousands of hymn arrangements located in the Harold B. Lee Library, this database will be very important in providing easy search and access to these materials.

The following are scholarly goals that I will complete by February 2017 for the creation of this database:

- Create a list of metadata to gather about each hymn arrangement. Create this list early on in the process to avoid needing to duplicate data searches.
- Work with Becky McKown (Metadata Specialist) to implement metadata standards for my data curation.
- Hire, train, mentor, and supervise a student research assistant to compile data about hymn arrangements based on specific metadata fields.
- Implement a plan for where and how to search for hymn arrangements.
- Decide the best service to house the database based on search abilities, search engine optimization, as well as ease of use.
- Work with Greg Reeve (Data Services Software Developer) to create a method of searching the database that will provide ease of access to users.
- Develop a plan to funnel all newly cataloged hymn arrangements into the database once the bulk of the searching has been completed.
- Find proper outlets to advertise the database.
- Contact LDS arrangers to add newly published arrangements to the database.

It is anticipated that by following these goals that the data collection portion of this project will be completed by February 2017. By this time the first rendition of the online database will be up and running. Beyond this time frame, this project will require constant upkeep over the coming years as more and more hymn arrangements are published both in print and online.

The following are strategies that I have selected to use to increase my scholarly productivity:

- Read in two new areas for future research: Film score music and LDS hymns.
- Set aside time each week to stay current on literature pertaining to the above.
- Consider applying for a Mentoring Environments Grant as I develop future research projects.
- Set aside a minimum of 15 minutes per day to work on my creative activities.
- Find ways to work on my creative activities away from my office when possible to remove distractions.
- When working on my creative activities in my office, set aside current work distractions, and have creative activity office hours when possible. Do not answer email during this time.
- Discuss this project with colleagues that have similar research interests: Wade Kotter, Janet Bradford, and Myrna Layton.
- Share database drafts with colleagues listed above and gather feedback as my project progresses.

- Report my progress regularly to the chair of my department.
- Develop organizational skills by prioritizing my tasks and delegating work to my student research assistant.

Other than publishing the database online, the following are other potential scholarly output from this project:

- Use the data set to research trends in music in the LDS culture by looking at a broad spectrum of published hymn arrangements.
- Create a place to house unpublished hymn arrangements.
- Present to relevant associations such as the Mormon History Association.

Once completed and available online, this database will be a valuable resource to not only hymn researchers, but also to any LDS musician looking for hymn arrangements for performance.

## PROJECT GRANT PROPOSAL

In light of my Scholarship Strategies Project Proposal, three things would be helpful in future research in hymns, hymn arrangements, as well as general music research:

- MIDI piano keyboard with USB connection
  - A MIDI keyboard would allow me to not only play music in my office when working with hymn arrangements, but would also allow me to transcribe or notate music.
  - Cost: \$129
  - Specs: Alesis V49 - 49-Key USB MIDI Drum Pad & Keyboard Controller
- Finale 2014
  - Finale is a music notation software that can be used with the MIDI keyboard to more easily notate music.
  - Cost: \$149 to upgrade from my personal copy.
  - Specs: Finale version 2014
- Headphones
  - Headphones with proper connection for use with the MIDI keyboard will be helpful in notating music
  - Cost: \$20 minimum

## **CITIZENSHIP PROJECT PROPOSAL**

Collaboration and citizenship are key components in the field of library science, and there are many opportunities to serve the profession both locally and nationally as I seek them.

My citizenship project proposal is to join a national committee and working group, specifically the working group to map Library of Congress Subject Headings to the Genre/Form Thesaurus and the Medium of Performance Thesaurus. This working group is a part of the Vocabularies Subcommittee of the Music Library Association.

By joining this group I will be a part of a team that is designing an algorithm to update millions of bibliographic records. In essence, the mapping will create ways for users to search for and facet information easier for music scores and sound recordings.

As a part of this working group I will participate in weekly or semi-weekly discussions and assignments with other members of the group. In each assignment I will get to know other scholars in my field and learn from those who have had a successful career as a music librarian. In addition, I will meet with the members of the working group and subcommittee at the next annual meeting of the Music Library Association in February of 2017. At this meeting we will present our work to the larger Vocabularies Subcommittee and discuss upcoming steps in our project

Collaborative goals and activities include the following:

- Meet members of the Music Library Association that I can learn from and collaborate with in the future on other projects.
- Create positive relationships with others in my field.
- Enhance my collaborative skills as I work on projects with librarians around the country in similar job functions as mine.

In addition to the above citizenship project, I plan on looking into other areas for potential future collaboration and service. Other groups that I am interested in through the Music Library Association include the Film Music Round Table and the Linked Data Working Group.